



UNIT I

No. 16, Pandur Village,
P.O. Kayarambedu, Via Guduvanchery,
Distt. Kanchipuram-603 202,
Tamil Nadu

Regd. Office :

312, Navjeevan Complex,
29, Station Road, Jaipur - 302 006
Ph. : 2377007, 2378830

UNIT II

H-13-14, Heerawala Ind. Area,
Kanota, Jaipur-303012
Rajasthan

Friday, August 28, 2020

Notice of Book Closure for the purpose of 11th Annual General Meeting

We would like to inform you that the Register of Members & Share transfer books of the Company will remain closed from **Monday 21st September, 2020 to Sunday, 27th September, 2020** (both days inclusive) for the purpose of 11th AGM of the Company to be held on **Sunday, 27th September, 2020**.

In compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of The Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company is pleased to provide Members the facility of remote e-voting to enable them to cast their votes electronically from a place other than the venue of the AGM in respect of the businesses to be transacted at the ensuing AGM. This remote e-voting facility will be provided by CDSL.

Members holding shares in physical or dematerialized form, as on the cut-off date i.e. **Sunday, 20th September, 2020**, may cast their vote electronically on the businesses set out in the Notice of the 11th AGM of the company through remote e-voting facility at www.evotingindia.com portal. The detailed procedure/instructions for e-voting are mentioned in the Notice of 11th AGM. Remote e-voting shall commence from **Wednesday, 23rd September, 2020 (10:00 A.M.) and ends on Saturday, 26th September, 2020 (5:00 P.M.)**.

Thanking You,

For Vinayak Polycon International Limited

Sd/-

Rashmi Agarwal

Company Secretary & Compliance Officer

Membership No.: 39114